

# INFORMATION BOOKLET



"Children have numerous opportunities to develop physical skills, collaborate and build resilience."

Ofsted Report 2022



# TABLE OF CONTENTS

A photograph of three children playing in a blue sandpit. The children are focused on their play, using various colorful toys like a pink shovel, a blue rake, and a purple bucket. The sandpit is set on a grassy area, and the scene is captured from a high angle, looking down into the pit.

- 01 ABOUT US
- 02 MEET THE TEAM
- 03 DAILY ROUTINE
- 04 SAMPLE MENU
- 05 ADMISSION & PRICE
- 06 SAFEGUARDING
- 07 DATA PROTECTION
- 08 TESTIMONIALS
- 09 TERMS & CONDITIONS
- 10 CONTACT US

# ABOUT US

Chaldon Champions are delighted to be the resident wrap around care provider at St Peter & St Paul School.

We established ourselves here in 2019, as it became apparent that in today's society, wrap around care is a very important and much needed part of school/working life. The founder is a parent who wanted to help and develop a before & after school system, that tied in with the existing ethos of St Peter & St Paul School.

We offer:

Breakfast Club - Drop off available from 7:30

Breakfast food available between 7:30-8:00

Early drop off - from 8:15

Fun session to get the day started

After School Club - 2 sessions available

School end-16:30 - light snack provided

School end-18:00 - light dinner provided

Ad Hoc/Pay as you go sessions are available.

Childcare vouchers are accepted.

At Chaldon Champions we have a lovely team of playworkers that provide an entertaining, educational & relaxed setting for the children. There are multiple activities on offer for your child or they can choose to relax and unwind from their busy school day. Healthy snacks are offered to everyone immediately after school and nutritious meals are provided for those staying for breakfast/dinner. We are based mainly in the Purple Room but have access to other areas in the school and like to utilise our wonderful outdoor space as much as possible. Holiday Clubs run during some school breaks.

# MEET THE TEAM



**Amy Ireson**  
Manager



**Lauren Michael**  
Deputy Manager



**Emily Manchip**  
Shift Lead



**Kelly Greenaway**  
Shift Lead



**Olivia Mills**  
Shift Lead



**Beth Boyce**  
Playworker



**Georgia Matthews**  
Playworker



**Jess Murtagh**  
Playworker



**Lola Milioto**  
Playworker



**Anna Symonds**  
Playworker

# DAILY ROUTINE

School end-15:25 Collection & Snack

Children are collected from their classrooms and escorted to the Purple Room. A healthy snack will be offered.

Play time

Other than in adverse weather conditions, the children are encouraged to go outside where there are many activities on offer from football to skipping and hula hoops.

Indoors activities such as Lego, puzzles, toys and board games are set up as well as crafts and drawing. Colouring templates are also available, usually based around current festivals, events or seasons.

16:30 First parent/carer collection time

Children booked in for the first hour can be collected by their parent or the designated carer listed in the register from the main school entrance.

The children who attend after school clubs such as football are collected and signed in.

16:50-17:20 Tidy up time & dinner

The equipment and crafts are tidied away and hands are washed in readiness for a light dinner which varies each weekday, alternating between week 1, 2 and week 3. There is freedom of choice within the food options available, with opportunities for those children that would like a second helping.

\*\*\*\*\*ACTIVITIES RESUME\*\*\*\*\*

As the day starts to wind down there may be an opportunity for books to be read or a movie will be put on.

18:00 Parent/carer collection time

Children are collected from the main school entrance.

At Chaldon Champions we pride ourselves on creating and preparing nutritional snacks and food for the children. The menu runs on a three week rotation. Here is an example of what your child could receive in one of those weeks.

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#### MONDAY

Pasta - choice of plain or with grated  
cheese and/or a tomato  
based sauce  
Selection of fresh fruit  
Selection of jelly or yoghurts

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#### TUESDAY

Chicken nuggets with chips or waffles & vegetable sticks  
Selection of fresh fruit  
Selection of jelly or yoghurts

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#### WEDNESDAY

Fish fingers wraps & vegetable sticks  
Selection of fresh fruit  
Selection of jelly or yoghurts

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#### THURSDAY

Jacket potato with baked beans/cheese  
or baked beans on toast  
Selection of fresh fruit  
Selection of jelly or yoghurts

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#### FRIDAY

'Pizza Friday' slice of hot pizza & vegetable sticks  
Selection of fresh fruit  
Selection of jelly or yoghurts

We will always provide vegetarian, vegan  
& gluten free alternatives.  
All nut free.

# SAMPLE MENU

# ADMISSION & PRICE

## **Breakfast Club**

Contract £6

Ad hoc £7

Drop off from 7:30

Includes breakfast

served until 8:00

## **Early Drop Off**

£4

From 8:15 until school  
starts

## **After School Club**

Contract £7/ad hoc £8 until 16:30

Contract £13/ad hoc £18 until 18:00

Includes a fruit snack and a biscuit

The later session includes a light tea

To book, simply go to our website [www.chaldonchampions.co.uk](http://www.chaldonchampions.co.uk) click on the 'Book' tab, follow the instructions to create an account and select the days/dates that you need! Payment is then made by BACS.



Chaldon Champions

Sort: 30-90-09 Account: 52511768

# *SAFEGUARDING*

Chaldon Champions is committed to building a 'culture of safety' in which the children in our care are protected from abuse, harm and radicalisation. All our staff receive training on these modules.

The Club will respond promptly and appropriately to all incidents or concerns regarding the safety of a child that may occur. The Club's child protection procedures comply with all relevant legislation and with guidance issued by The Surrey Safeguarding Children Partnership.

There is a Designated Safeguarding Lead (DSL) available at all times while the Club is in session. The DSL coordinates safeguarding and child protection issues and liaises with external agencies (eg Social Care and Ofsted).

Our full policy can be downloaded from our website [www.chaldonchampions.co.uk](http://www.chaldonchampions.co.uk)

# *DATA PROTECTION*

At Chaldon Champions we respect the privacy of the children attending the Club and the privacy of their parents or carers, as well as the privacy of our staff. Our aim is to ensure that all those using and working at Chaldon Champions can do so with confidence that their personal data is being kept secure.

Our lead person for data protection is Amy Ireson. The lead person ensures that the Club meets the requirements of the GDPR, liaises with statutory bodies when necessary, and responds to any subject access requests.

Our full policy can be downloaded from our website [www.chaldonchampions.co.uk](http://www.chaldonchampions.co.uk)



# TESTIMONIALS

“ Chaldon Champions is by far the best child service we have ever used; it provides hours that cater for working parents, it's flexible, supportive, and the brilliant staff build genuine bonds with the kids. There's been a few situations we have needed to alter hours or do last minute add-ons and these requests are always treated as no trouble. Ashton absolutely loves attending and is more often than not a bit disappointed to leave at collection time.

“ Thank you for all the care you have provided and the flexible nature of the service.

“ I'm very grateful for all the staff do, my child has a lovely time and never wants to come home. He really enjoys playing outside with all his friends.

“ Oliver loves Chaldon Champions and is very happy there. He hates it if I pick him up early. He always comes out skipping and happy.

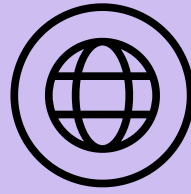
“ My daughter absolutely loves after school club and would go everyday if she could! Great staff and great facilities!

# TERMS & CONDITIONS

Terms & conditions when using the Chaldon Champions breakfast or after school Clubs.

1. I consent for my child to attend Chaldon Champions. I understand that the Club has policies and procedures (which are available for reference at the Club and on the Club website), and that there are expectations and obligations relating both to the Club and to myself and my child, and I agree to abide by them.
2. No child will be able to attend either Club without a completed registration form on the booking site.
3. All sessions are to be booked and paid for at least 2 weeks in advance using the online booking system with payment via BACS/Childcare Vouchers or Government Grant.
4. If invoices are outstanding with any payment overdue, we reserve the right to cancel your contract and refuse entry to the Clubs until further notice. Late payment fees may apply after 1 week if no prior explanation has been given and arrangements to pay put in place.
5. Should you book a session and your child not attend for whatever reason, the fee will be non-refundable or may be transferable if there are spaces available but only if a minimum of 24 hours is given.
6. A month's notice must be given before cancellation of contract or fees must be paid in lieu.
7. If Chaldon Champions are forced to close due to an external factor beyond its control such as bad weather, infectious or contagious disease outbreak, power cut, industrial action, by order of Local Authority or Environmental Health, customers will still be liable for fees incurred during the entire period of closure.
8. Chaldon Champions closes at 6.00pm. If, due to unforeseen circumstances, I am going to be late, I will contact them as soon as possible.
9. I understand that I may be charged a late payment fee of £5 for every 10 minutes I am late.
10. If I do not collect my child by 6.15pm, and the Club has been unable to reach me or any of my emergency contacts, I understand that Chaldon Champions will follow its **Uncollected Children** Policy and contact Social Care.
11. I understand that Chaldon Champions is a play setting and that whilst my child is there Chaldon Champions is legally responsible for him/her.
12. Once my child arrives at Chaldon Champions, he/she will be in the care of Chaldon Champions until collected and signed out by an authorised person.
13. The Chaldon Champions team must be advised of any absences on the day the child is set to attend, if not before.
14. Parents must identify themselves to one of the Chaldon Champions team on the first day of the child's attendance.
15. Should arrangements be made at any time for any other adult to accompany or collect any child, the Chaldon Champions team must be informed and, where possible, introduced to the nominated adult or given a password.
16. Adults collecting a child must present themselves to a member of the team before escorting them out of the premises.
17. It is my responsibility to keep the Chaldon Champions informed of any alterations to the information regarding my child (e.g. contact details, medical conditions, etc).
18. I accept that my child may take part in messy activities while at Chaldon Champions. I understand that I can provide my child with appropriate clothing to accommodate this if I wish.
19. Whilst Chaldon Champions tries to ensure the safety and security of items, I understand that it cannot be held responsible for loss or damage to my child's property whilst at the Club.
20. If there are any accidents or incidents at Chaldon Champions involving my child, I will be informed.
21. If my child has an accident at the Club, he/she will be treated by a qualified first aider and I will be informed as soon as possible. If my child needs urgent medical treatment and I am unavailable, a member of staff from Chaldon Champions will sign any consent forms necessary for treatment on my behalf, as stated on the Club's **Medical Form**.
22. Continuous disruptive and unacceptable behaviour by any person (child or adult) will be documented, monitored and dealt with appropriately by the Chaldon Champions team.
23. We reserve the right to expel any person from the Clubs or the premises should such incidents occur.
24. Respect for and proper use of all property, equipment and the premises is essential and must be maintained by all persons (child or adult) at all times.
25. Information held by Chaldon Champions regarding my child will be treated as confidential. However, in certain circumstances, for example if there are child protection concerns, I understand that the Club has a legal duty to pass certain information on to other agencies, including Police, Social Care and health care professionals.
26. I understand that aggressive and abusive behaviour towards staff will not be tolerated.
27. The success of the Clubs depends on co-operation and sharing between all those involved.

# CONTACT US



[www.chaldonchampions.co.uk](http://www.chaldonchampions.co.uk)



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